Amberley Farmers Market
Stallholder Application Form

All applications will be considered by the Committee in light of:

- Suitability of products or services
- Space availability
- Current market offerings
- General fit with the market

Please ensure you have read our **Terms and Conditions** before applying, so you are fully aware of everything involved with becoming a stallholder at Amberley Farmers Market.

Return completed forms to the Market Coordinator:

- **In person**: Hand in at the market
- **Email**: info@amberleyfarmersmarket.org.nz

Applicant Details

Field	Response
Trading/Business Name	
Member/Contact Person(s)	
Address	
Phone Number(s)	
Email	
Name of person(s) running the stall	
Relationship with the business	
Website	
Facebook	

Email of representative(s)	

Intended Goods for Sale (tick all that apply)

Primary Produce

☐ Fresh vegetables / Fruit / Nuts
☐ Meat / Fish
☐ Eggs / Honey / Oil
☐ Plants / Flowers

Value Added Products

☐ Cheese / Bread / Baking / Preserves / Cordials / Dressings
☐ Ready-To-Eat Food
☐ Alcoholic Beverages
☐ Other: _____

Please attach all relevant food health and safety compliance forms and registration documents.

Stall Category (tick one)

☐ Full Time (No more than 5 absences per year. Priority for permanent site)
☐ Part Time (More than 5 markets off per year. Site may vary)
☐ Seasonal (Attends market during produce season)
☐ Casual / Guest (No more than 5 markets per year)
Our Financial Year runs from 1 August – 31 July

Membership and Participation

Amberley Farmers Market operates as an incorporated society.

Stallholders are welcome to attend the market on a trial basis. Stallholders may attend up to **five (5) markets within a 12-month period** without becoming members.

Stallholders who wish to continue trading beyond this point are considered regular stallholders and will be required to **apply for and maintain membership of the Society** as a condition of ongoing trading.

Casual or occasional stallholders (5 markets or fewer per year) are not required to become members.

Product Overview

Please describe the produce/products you wish to sell. Be specific, as this overview helps the Committee make informed decisions.

Primary Produce

List the range you intend to sell:

_____

_____

Do you intend to buy in any lines of produce to on-sell?

☐ Yes ☐ No

If yes, list items and their sources:

_____

Value Added Products

List the range you intend to sell:

_____

_____

What ingredients do you produce yourself? What local/market ingredients will you use?

_____

_____

Note: If you wish to add new products later, you must complete a New Product Form and gain Committee approval in advance.

Site Requirements (tick all that apply)

☐ Trestle only

☐ Gazebo (Standard site: 3m x 3m)

☐ Other (e.g. food truck/trailer). Dimensions: _____

☐ Power (subject to availability). Power draw: _____

All appliances must be electrically tagged by a qualified electrician.

☐ Gas (must carry a suitable fire extinguisher if using open flame)

Stall Fees

Refer to the Terms and Conditions for stall and membership fees.

Payments collected in cash between 12–12:30pm on market days

Electricity charge: $100 per financial year (1 Aug – 31 Jul) after first 5 attendances

$5 per market for casual attendances (less than 6 per year)

Facebook & Promotion

Do you agree to have your photo taken during market days? ☐ Yes ☐ No
Do your representatives agree? ☐ Yes ☐ No
Do you want your business tagged in posts? ☐ Yes ☐ No

Declaration

I have read and understood the market Terms and Conditions and the requirements of being a stallholder at Amberley Farmers Market Inc Society, including membership requirements where applicable.

Signed by member(s) representing the business:

Date: _____

Signed by Market Coordinator:

Date: _____